



300 E. Locust Street, Ste. 100
Des Moines, Iowa 50309
515-244-0021

MEMORANDUM

DATE: February 10, 2023

TO: MWA Board Members

CC: MWA Staff

FROM: Michael McCoy, Executive Director

RE: Wednesday, February 15, 2023, Board Meeting

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This month's board meeting is scheduled for Wednesday, February 15, 2023, at 5:45 pm in the board room at Central Office (300 East Locust Street, Ste. 100, Des Moines, Iowa). If you have questions about any items listed below, please call me at 323.6519 (w) or 707.3869 (c). I look forward to seeing you on Wednesday.

The following numbered items correspond with the number of the item on the agenda:

Consent Agenda Items for Approval

13. Resolution 02-23-08 – Approval to Hire Heavy Equipment Operator, Medium Equipment Operator, and Light Utility at Metro Park East – Action for Approval
The FY23/24 budget, approved in January, includes four new positions at Metro Park East. Staff is requesting to post three of these positions early, Heavy Equipment Operator, Medium Equipment Operator, and Light Utility, to provide time to recruit and have a tentative start day in May 2023. Staff recommends approval.
14. Resolution 02-23-09 – Approval to Extend Compost It! Yard Waste Bag Warehousing and Delivery Agreement - Action for Approval
This extension extends the Compost It! Yard Waste Bag Warehousing and Delivery Agreement one year to December 31, 2023. Staff recommends approval.

Regular Agenda Items for Approval

15. Resolution 02-23-10 – Approval to Replace Metro Central Transfer Station Scales - Action Item
After recent scale service and inspection, it was determined that the current decking of both the inbound and lower tunnel scales are unfit for duty and could fail. Funds are available in the FY23/24 Capital Expenditures budget. Staff recommends approval.



**Board of Directors
2023 Calendar Year**

**Dean O'Connor
Chair**

**Rob Sarchet
Vice-Chair**

Dean O'Connor
Altoona

Mark Holm
Ankeny

Bob Peffer
Bondurant

John Edwards
Clive

Joe Gatto
Des Moines

Steve Allen
Elkhart

David Gisch
Grimes

Tom Cope
Johnston

Bill Roberts
Mitchellville

Brian Baker
Norwalk

Mark Konrad
Pleasant Hill

Rob Sarchet
Polk City

Tom Hockensmith
Polk County

Gerald Lane
Runnells

Matt Blake
Urbandale

Doug Loots
West Des Moines

Susan Skeries
Windsor Heights

**Michael McCoy
Executive Director**

**Metro Waste Authority
Board Meeting
February 15, 2023**

MWA Central Office
300 E. Locust Street, Ste. 100, Des Moines, Iowa 50309
5:45 pm

Members of the public wishing to attend this meeting in person may do so at the MWA Central Office, where seats will be arranged to allow for social distancing. CDC guidelines will continue to be monitored.

Agenda

1. Call to Order, Roll Call
2. Resolution 02-23-01 - Approval of MWA Board of Director Officers for Calendar Year 2023 – Action Item
3. Approval of Regular Agenda
4. Public Forum

CONSENT AGENDA

The following are routine items enacted by one roll call vote without separate discussion unless someone, Board or Public, requests an item be removed for consideration:

5. Approval of Consent Agenda – Items 5 through 14
6. Consideration of Minutes January 18, 2023, Metro Waste Authority Board Meeting – Action for Approval
7. Resolution 02-23-02 - Consideration of July 2022, Financial Statements – Action to Receive and File
8. Resolution 02-23-03 - Consideration of August 2022, Financial Statements – Action to Receive and File
9. Resolution 02-23-04 - Consideration of September 2022, Financial Statements – Action to Receive and File
10. Resolution 02-23-05 - Consideration of October 2022, Financial Statements – Action to Receive and File
11. Resolution 02-23-06 – Consideration of December 2022, Monthly Expenditures – Action for Approval
12. Resolution 02-23-07 – Consideration of January 2023, Monthly Expenditures – Action for Approval
13. Resolution 02-23-08 – Approval to Hire Heavy Equipment Operator, Medium Equipment Operator, and Light Utility at Metro Park East – Action for Approval
14. Resolution 02-23-09 – Approval to Extend Compost It! Yard Waste Bag Warehousing and Delivery Agreement – Action for Approval

END CONSENT AGENDA

15. Resolution 02-23-10 – Approval to Replace Metro Central Transfer Station Scales – Action Item
16. Director’s Report
17. Chair’s Report
18. General Board Discussion and Other Business
19. Correspondence
20. Adjournment

March Executive/Finance Meeting: March 1, 2023, MWA Central Office, 300 E. Locust Street, Ste 100, Des Moines, Iowa 50309, 12:00 pm.

March Board Meeting: March 15, 2023, MWA Central Office, 300 E. Locust Street, Ste. 100, Des Moines, Iowa 50309, 5:45 pm.



300 E. Locust Street, Ste. 100
Des Moines, Iowa 50309
515-244-0021

January 18, 2023, Unofficial Metro Waste Authority Board Meeting Minutes

1. Call to Order

The meeting was held at Metro Waste Authority's Central Office. Ron Pogge, chair, called the January 18, 2023, Metro Waste Authority Board Meeting to order at 5:45 pm. A quorum was present.

Roll Call – MWA Board Representatives/Alternates in Attendance

Dean O'Connor, Altoona – In Person
Mark Holm, Ankeny – Virtual
John Edwards, Clive – Virtual
Joe Gatto, Des Moines – Virtual
David Gisch, Grimes – In Person
Tom Cope, Johnston – Virtual
Bill Roberts, Mitchellville – Virtual
Brian Baker, Norwalk – Virtual
Mark Konrad, Pleasant Hill – Virtual
Rob Sarchet, Polk City – Virtual
Tom Hockensmith, Polk County – Virtual
Ron Pogge, Urbandale – In Person
Bret Hodne, West Des Moines – Virtual
Susan Skeries, Windsor Heights – Virtual

2. Resolution 01-23-01 Approval of MWA Board of Directors Officers for Calendar Year 2022 2023

Moved by Clive, seconded by Polk County, to approve the MWA Board of Director Officers for Calendar Year 2022 as amended with the change from Calendar Year 2022 to 2023. Motion carried unanimously by voice vote.

Michael McCoy, executive director, recognized and honored Ron Pogge, Urbandale, for his years of service as Metro Waste Authority (MWA) Chair. David Gisch was recognized for his service as Vice Chair.

3. Approval of Regular Agenda

Moved by Clive, seconded by Polk County, to approve the January 18, 2023, board meeting agenda as presented. Motion carried unanimously by voice vote.

4. Public Forum

There were no requests to address the Board.

CONSENT AGENDA

The following are routine items enacted by one roll call vote without separate discussion unless someone, Board or Public, requests that an item be removed for consideration:

5. Approval of Consent Agenda – Items 5 through 7
Moved by Polk County, seconded by Clive, to approve the Consent Agenda, items 5 through 7. Motion carried unanimously by voice vote.
6. Consideration of Minutes of December 21, 2022, Metro Waste Authority Board Meeting – Action for Approval
7. Resolution 01-23-02 - Approval of Compost It! Bag Vendor Agreement - Action for Approval

END CONSENT AGENDA

Regular Agenda Items for Approval - Items 8 through 12

8. Resolution 01-23-03 - Approval of Metro Waste Authority FY21/22 Audit Report - Action Item
Moved by Clive, seconded by Des Moines, to approve Resolution 01-23-03. Motion carried unanimously by voice.

Robert Endriss, Denman & Company, LLP, provided an overview of the audit, comparing changes from FY20/21 to FY21/22 for assets, revenue, and operational costs. Denman & Company, LLP reported a clean, unmodified opinion on MWA's FY21/22 Financial Audit.

9. Discussion: Compost It! Cart Subscription Price
Cassie Riley, public affairs administrator, reported cost for annual collection has been \$105.00 the past nine years, plus an additional cart fee for new subscribers. Staff is recommending the annual fee for all Compost It! carts be \$116.50, which will include collection and cart maintenance.
10. Discussion: Benefits Analysis Overview
Leslie Irlbeck, deputy director, reported over the last year MWA has been assessing benefits through research, internal discussions, and employee surveys. Adjustments to the benefit offerings are being evaluated to assist in recruiting and retaining staff.
11. Resolution 01-23-04 - Approval of FY23/24 Strategic Plan - Action Item
Moved by Clive, seconded by Polk County, to approve Resolution 01-23-04. Motion carried unanimously by voice vote.

Leslie Irlbeck, deputy director, reported the strategic plan is a two-year plan that is reviewed annually. The plan covers objectives pertaining to programs and services, infrastructure, and employees.
12. Resolution 01-23-05 - Approval of FY23/24 Budget - Action Item
Moved by Clive, seconded by Des Moines, to approve Resolution 01-23-05. Motion carried unanimously by voice vote.

McCoy reported MWA's former Finance Administrator Kent Farver, consulted on FY23/24 budget for all facilities.

Farver provided an overview that included a summary of increases to tonnage over the past 10 years and which relates to increasing expenses and conservative revenue projected for FY23/24.

A question was raised by Gisch regarding the new proposed positions and salary increases projected, if MWA has considered the cost of inflation in the budget. Farver reported with different factors, MWA conservatively budgeted salary increases.

13. Director's Report

McCoy reported for in person board members to please take a holiday gift before leaving.

McCoy reported a couple of emails were sent to board members earlier today, one including an email from Mayor Edwards, Clive, regarding engagement of energy companies for recycling and landfilling items, like wind turbines.

Metro Hazardous Waste Facility Manager Kyle Fischer reported, since the change of the Bottle Bill, MWA has sent out around 250,000 cans for redemption, resulting in approximately \$7500.00 in revenue.

Irlbeck reported a memo was emailed to city managers, city clerks, public works directors, and board members earlier this week regarding the FY23/24 rates for Curb It!. The rate for FY23/24 will be \$4.54 per household, a 5% (\$0.22) increase from last year.

The February executive finance meeting will be held at Central Office (300 E. Locust Street, Ste. 100, Des Moines, Iowa) on Wednesday, Feb. 1, 2023, at 12:00 pm.

The February board meeting will be held at Central Office (300 E. Locust Street, Ste. 100, Des Moines, Iowa) on Wednesday, Feb. 15, 2023, at 5:45 pm.

14. Chair's Report

No report.

15. General Board Discussion and Other Business

Ron Pogge, Urbandale, expressed his appreciation and gratitude for MWA board, staff, and McCoy and Irlbeck for being a great board to participate on and the wonderful atmosphere the staff create across the agency.

16. Adjournment

Moved by Grimes, seconded by Polk County, to adjourn the January 18, 2023, board meeting. Motion carried unanimously by voice vote. Meeting adjourned at 6:30 pm.

Michael McCoy, Executive Director

Dean O'Connor, Chair

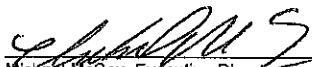
**METRO WASTE AUTHORITY
BILLS PAID IN DECEMBER 2022**

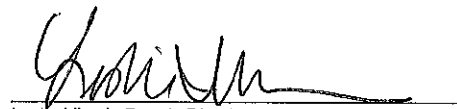
VENDOR NAME	SERVICES PROVIDED	AMOUNT
A KING'S THRONE, LLC	BUILDING SERVICES	217.50
ABM PARKING	PARKING	5,760.00
ADVANTAGE LIME & TRUCKING, LLC	HAULER	13,058.91
AMERICAN MARKING, INC.	OFFICE SUPPLIES	8.00
ARAMARK UNIFORM SERVICES, INC.	RAGS/MATS/SUPPLIES	2,284.14
BONDURANT, CITY OF	UTILITIES	108.65
C&A INDUSTRIES LLC DBA AUREAUS GROUP	TEMPORARY LABOR	5,887.50
CENTRAL UNITED LIFE INSURANCE	LIFE INSURANCE	152.22
CFI TIRE SERVICE	TIRES	65,226.63
CITY GARDENS, INC	SITE MAINTENANCE	6,075.00
CRYSTAL CLEAR	OFFICE SUPPLIES	215.16
DAN'S OVERHEAD DOORS 4	BUILDING REPAIRS	1,320.89
DATASHIELD CORP	RECYCLING EXPENSE	79.54
DES MOINES WATER WORKS	UTILITIES	1,370.75
DES MOINES, CITY OF	LEASE/LEACHATE PROCESSING	60,304.25
DIAM PEST CONTROL	PEST CONTROL	120.00
DUKE AERIAL, INC.	MRF EQUIPMENT RENTAL	4,400.40
ELECTRONIC ENGINEERING CO.	PARTS	682.38
EXPRESS HOLDINGS LLC	BUILDING SERVICES	42.75
EXPRESS LAUNDRY	FLOOR MATS	62.50
FIRST CHOICE SERVICES / US COFFEE	OFFICE SUPPLIES	157.00
FLYNN WRIGHT	PUBLIC INFORMATION/PROMOTION	9,303.00
FORCE FITTERS LLC	EMPLOYEE UNIFORM	2,327.00
FREIGHTLINER OF DES MOINES, INC	PARTS	3,550.70
GARRY & CONNIE HOWE	CAN REDEMPTION	5,712.05
GRAINGER	PARTS/SMALL TOOLS/SUPPLIES	474.06
GRIMES, CITY OF	UTILITIES	779.35
HDR ENGINEERING, INC.	ENGINEERING SERVICES	74,064.05
HEAVY HIGHWAY FRINGE BENEFIT ADMINISTRATION CO.	MEDICAL INSURANCE	600.00
HIRE QUALITY SOLUTIONS	TEMPORARY LABOR	1,514.20
HIRE QUEST, LLC	STAFFING	12,191.25
HOUSBY MACK, INC.	PARTS/LABOR/PREVENTIVE MAINT	19,531.51
IMWCA	WC INSURANCE	20,777.00
INDEED, INC	ADVERTISING	3,542.36
INLAND TRUCK PARTS CO.	PARTS/LABOR/PREVENTIVE MAINT	3,048.83
IOWA DNR	SWAP GRANT 21-G550-08	1,388.89
IOWA LABORERS' DISTRICT COUNCIL HEALTH & WELFARE FUND	MEDICAL INSURANCE	25,375.39
IOWA REGIONAL UTILITIES ASSOCIATION	UTILITIES	44.50
IOWA STAFFING INC	TEMPORARY LABOR	4,800.00
IPERS	EMPLOYER'S SHARE OF IPERS	55,935.53
KABEL BUSINESS SERVICES	EMPLOYEE BENEFIT EXPENSE	7,691.22
KABEL BUSINESS SERVICES	SERVICE FEES	54.90
KNAPP	MANAGEMENT FEE	2,200.90
KNAPP	SITE MAINTENANCE	1,155.00
LARRY'S WINDOW SERVICE, INC.	BUILDING SERVICES	210.00
MENARDS-ALTOONA	SUPPLIES	244.46
MENARDS-GRIMES	SUPPLIES	301.95
MHC KENWORTH - DES MOINES	PARTS/LABOR/PREVENTIVE MAINT	21,724.99
MID IOWA OCCUPATIONAL TESTING	PRE-EMPLOYMENT	1,450.00
MIDAMERICAN ENERGY	UTILITIES	35,852.65
MIDLAND POWER COOPERATIVE	UTILITIES	686.24
MMC CONTRACTORS IOWA, INC.	BLDG REPAIRS/SITE MAINTENANCE	11,417.73
NATIONAL MINERALS CORPORATION	FLY ASH	54,236.88
NATIONWIDE OFFICE CLEANERS LLC	JANITORIAL SERVICES	824.02
O'REILLY AUTO PARTS	PARTS/SMALL TOOLS/SUPPLIES	2,949.73
PAYLOCITY	PROCESSING FEE	2,083.25
PER MAR	SECURITY	220.00
PROSPERITY JANITORIAL	JANITORIAL SERVICES	3,316.88
QPS EMPLOYMENT GROUP, INC	STAFFING	9,280.19
QUICK OIL CO.	EQUIPMENT FUEL	134,972.35
RSM US LLP	CONSULTING/PROF SERVICE/DUES	32,265.50
RYAN INCORPORATED CENTRAL	MPE CELL E	761,952.82
SOCIAL SECURITY ADMINISTRATION	EMPLOYER'S SHARE OF FICA	63,135.40
TESTAMERICA LABORATORIES, INC	ENVIRONMENTAL MONITORING	2,640.15
TIFCO INDUSTRIES	PARTS/SMALL TOOLS/SUPPLIES	3,585.10
TOTER, LLC	CURBSIDE CART EXPENSE/REPAIR	1,318.00
TREASURER STATE OF IOWA	SALES TAX	17,537.64
ULINE	OFFICE SUPPLIES	812.17
VAN WALL EQUIPMENT	PARTS/LABOR/PREVENTIVE MAINT	4,140.44
VANTAGEPOINT TRANSFER AGENTS	EMPLOYER'S SHARE DEFERRED COMPENSATION	11,638.12
VERIZON WIRELESS	COMPUTER SUPPLIES/MAINTENANCE	485.40
VERMEER SALES & SERVICE INC.	PARTS	9,454.49
WASTE MANAGEMENT OF IOWA	CURBSIDE/DROP OFF/WASTE COLL	419,824.15
WEST BANK	CREDIT CARD PAYMENT FOR MISC OFFICE AND TRAVEL EXPENSES	18,461.62
WEST BANK	SERVICE FEES	10.00
WEX	FUEL	2,641.10

XENIA RURAL WATER DISTRICT	UTILITIES	130.40
ZIEGLER, INC.	PART/LABOR/PREV MAINT/SUBSCRIP	28,686.45
AARON DEMOSS	REIMBURSEMENT	58.52
ABSOLUTE SOLUTIONS INC	BUDGETED CAPITAL EXPENSE	31,185.00
ACCESS SYSTEMS	OFFICE PRINTING	444.83
ADVENTURE LIGHTING	ELECTRICAL SUPPLIES	117.18
AFLAC	INSURANCE PREMIUM	575.52
ALL FORMS & SUPPLIES, LTD	OFFICE SUPPLIES	152.88
ALTOONA AREA CHAMBER OF COMMER	DUES/SUBSCRIPTIONS	470.00
AMERICAN RED CROSS	HEALTH & SAFETY	4,250.00
ANKENY CHAMBER OF COMMERCE	PUBLIC PROMOTION/INFORMATION	415.00
ANKENY SANITATION	WASTE/DROP OFF/CONTRACT EXPENS	1,032,271.99
ARSENAULT ASSOCIATES	COMPUTER SUPPLIES/MAINTENANCE	3,090.49
ATLANTIC BOTTLING COMPANY	OFFICE SUPPLIES	93.87
AUREON COMMUNICATIONS	TELEPHONE EXPENSE	19,238.50
BOMGAARS	PARTS/SMALL TOOLS/SUPPLIES	507.19
BOOT BARN	HEALTH/SAFETY	837.74
BRICK GENTRY P.C.	LEGAL FEES	741.00
BROTHERS CONSTRUCTION INC	SITE MAINTENANCE	75.16
C & C MANUFACTURING, LLC	PARTS/LABOR	556.25
CAITLIN TIPPING	AMERICORP	45.00
CAPITAL CITY EQUIPMENT CO.	EQUIPMENT/PARTS/LABOR	400.29
CAROLINA SOFTWARE	COMPUTER SUPPLIES/MAINTENANCE	825.74
CENTURY LINK	TELEPHONE EXPENSE	152.92
CHAMPLIN TIRE RECYCLING, INC	TIRE PROCESSING	12,327.84
CITY OF URBANDALE	MWA GRANT PROGRAM	43,835.55
CITY SUPPLY CORP	BUILDING SERVICES	550.00
CL SMITH COMPANY	CONTRACT DISPOSAL	9,014.40
CLASSIC EVENTS & PARTIES	EMPLOYEE REWARDS & PROGRAMS	454.10
CLEAN DES MOINES, INC.	JANITORIAL SERVICES	1,325.00
CLEAN HARBORS ENV. SERVICE INC	CONTRACT DISPOSAL	10,343.68
COMMONWEALTH ELECTRIC COMPANY	SITE MAINTENANCE	2,864.84
CONSTRUCTION & AGGREGATE PRODUCTS	LEACHATE MAINTENANCE/COLLECTIO	2,297.63
CORE & MAIN LP	GROUND WATER WELL MAINTENANCE	3,280.90
CUTLER, SUSAN	MILEAGE/EXPENSES	26.25
DELTA INDUSTRIES, INC.	THIRD PARTY PARTS & LABOR	3,910.77
DES MOINES MOBILE WASH, INC	PREVENTIVE MAINTENANCE	2,851.20
DES MOINES REGISTER, THE	ADVERTISING	542.18
DES MOINES SOLID WASTE	YARD WASTE COLLECTION	42,093.15
DEX MEDIA EAST	ADVERTISING	515.61
DJ SERVICES LLC	SITE MAINTENANCE	400.00
DOBBINS, EMILY	MILEAGE/EXPENSES	162.44
ELECTRICAL ENG. & EQUIP. CO.	PARTS/LABOR	3,098.11
EMPLOYEE AND FAMILY RESOURCES, INC	EMPLOYEE BENEFITS	2,620.80
FASTENAL COMPANY	HEALTH/SAFETY	98.10
FERRELLGAS	UTILITIES/EQUIPMENT FUEL	2,183.82
GRP & ASSOCIATES	CONTRACT DISPOSAL	882.00
HANIFEN CO. INC.	PARTS/LABOR	302.35
HAWKEYE TRUCK EQUIPMENT	PARTS	57.32
HOUSBY HEAVY EQUIPMENT	PARTS/LABOR/PREVENTIVE MAINT	2,820.09
HR DIRECT/POSTER GUARD	OFFICE SUPPLIES	126.99
INTEGRATED PHYSICAL THERAPY & SPORTS MEDICINE, PLLC	EMPLOYEE SCREENING	600.00
INTEGRITY PRINTING LLC	OUTSIDE PRINTING	411.00
INTERSTATE BATTERY SYSTEM OF DES MOINES	PARTS	8.40
IOWA COMMUNITIES ASSURANCE POOL ADMINISTRATORS	PREPAID INSURANCE	3,905.00
IOWA DEPARTMENT OF NATURAL RESOURCES	DNR QUARTERLY TONNAGE FEES	504,114.81
IOWA FIRE EQUIPMENT COMPANY	FIRE ALARM/INSPECTION	185.00
IOWA METHODIST OCCUP. MEDICINE	DOT PX/WORKERS' COMP	211.00
IOWA PUMP WORKS	LEACHATE COLLECTION	1,069.20
J. A. KING & CO	SITE MAINTENANCE/PARTS	1,675.09
JASON GARRELS	MILEAGE/EXPENSES	144.36
JOEL T BUCKLIN INC	PARTS	1,682.53
JOHNSTON COMMUNITY SCHOOL DISTRICT	EPA SUB AWARD	1,582.50
JONES LANG LASALLE BROKERAGE INC.	CONSULTING/PROF SERVICE/DUES	36,343.10
KAL SERVICES, INC.	YARD WASTE COLLECTION	3,966.27
KOCH BROTHERS	OFFICE SUPPLIES	693.69
LESLIE IRLBECK	TRAVEL REIMBURSEMENT	313.08
LOWE'S	SUPPLIES	54.85
LUBE-TECH & PARTNERS, LLC	EQUIPMENT FUEL	15,021.68
MAILFINANCE INC	MAILING EXPENSE	1,409.82
MARTIN MARIETTA MATERIALS	SITE MAINTENANCE	16,312.37
MATERIAL HANDLING INNOVATIONS	HOIST/CRANE INSPECTION	780.00
MCANINCH	MRF	51,177.10
MCCLOUD & CO, INC	PEST CONTROL	150.10
MENARDS-CLIVE	SUPPLIES	132.21
MIA DEAN	AMERICORP	45.00
MOTOR PARTS WAREHOUSE, INC	PARTS/SMALL TOOLS/SUPPLIES	267.94
MURPHY TRACTOR & EQUIPMENT CO.	PREVENTIVE MAINTENANCE	309,880.56
NAPA DISTRIBUTION CENTER	PARTS/SMALL TOOLS/SUPPLIES	706.66
NEWPORT GROUP INC	CONSULTING FEES	670.00
NMC INDUSTRIAL SERVICES, LLC	PARTS/LABOR/PREVENTIVE MAINT	21.02
O'HALLORAN INTERNATIONAL, INC.	PARTS/LABOR/PREV MAINT	186.06

ONE SOURCE	BACKGROUND CHECKS	205.00
OVERHEAD DOOR COMPANY	BUILDING MAINTENANCE	981.50
P & P SMALL ENGINES, INC.	PARTS	335.10
PABCO INDUSTRIES, LLC	YARD WASTE BAGS	75,345.38
PETERSON CONTRACTORS, INC.	CONTRACTED FLY ASH HAULER	45,702.37
POLK COUNTY PUBLIC WORKS DEPT	PERMITS	9,200.00
POMP'S TIRE SERVICE, INC.	TIRE/TRACK REPAIRS	349.58
PORTER DO-IT BEST	SUPPLIES	181.50
RANDALL T GAVIN DBA O.A. TECHNICAL SERVICES	LEACHATE WELL MAINTENANCE	2,199.00
RED WING SHOE STORE	HEALTH/SAFETY	200.00
RELIANCE STANDARD LIFE	INSURANCE PREMIUM	9,178.73
RESULTS GROUP LLC	CONSULTING/PROF SERVICE/DUES	3,700.00
ROYAL PALM MARKETING	PUBLIC INFORMATION/PROMOTION	700.00
RSM US PRODUCT SALES LLC	COMPUTER SUPPLIES/MAINT/FEES	13,520.40
SCHUMACHER ELEVATOR CO	MRF	687.00
SCS ENGINEERS, PC	ENGINEERING SERVICES	21,603.53
SECURITY EQUIPMENT	SECURITY	60.00
SECURITYMETRICS, INC	COMPUTER SUPPLY/MAINTENANCE	1,739.97
SENECA COMPANIES	LEACHATE COLLECTION	831.56
SENECA TANK	PARTS	129.00
SINK PAPER & PACKAGING	YARD BAG STORAGE/DISTRIBUTION	15,591.47
SIOUX CITY TARP, INC	PARTS	1,218.41
SMART CLEAN LLC	JANITORIAL SERVICES	2,560.00
SONYA MANN	MILEAGE/EXPENSES	77.50
SPINUTECH	WEBSITE/SOCIAL MEDIA	155.00
STAR EQUIPMENT LTD	PARTS	111.19
STENSLAND SOD	SITE MAINTENANCE	948.75
TENNANT SALES AND SERVICE CO.	THIRD PARTY PARTS & LABOR	3,376.50
THE RESERVE NETWORK, INC.	TEMPORARY LABOR	1,200.00
TOMPKINS INDUSTRIES, INC.	PARTS	23.37
TRELLEBORG WHEEL SYSTEMS AMERICAS INC	TIRE & TRACKS	41,131.24
TRI AIR TESTING, INC	ENVIRONMENTAL MONITORING	221.00
TRUENORTH COMPANIES	DUES/SUBSCRIPTION/FEE	2,500.00
TWO RIVERS GLASS & DOOR, INC.	SITE MAINTENANCE	594.00
VAN METER INC	PARTS	1,168.31
WASTE CONNECTIONS OF IOWA	CONTRACT MANAGEMENT REVENUE	12,889.56
WASTE CONNECTIONS, INC.	WASTE COLLECTION/TIRE PROCESSI	536,301.11
GRAND TOTAL		5,068,193.54

The MWA Executive Director and the Deputy Director certify that the above MWA bills paid are properly due and have been made in accordance with the operating and expenditure processes established by MWA.


Michael McCoy, Executive Director


Leslie Irlbeck, Deputy Director

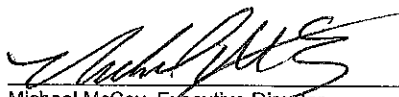
**METRO WASTE AUTHORITY
BILLS PAID IN JANUARY 2023**

VENDOR NAME	SERVICE PROVIDED	AMOUNT
A KING'S THRONE, LLC	BUILDING SERVICES	217.50
A TECH, INC.	SECURITY	470.55
ABM PARKING	PARKING	5,760.00
ACCESS SYSTEMS	OFFICE PRINTING	444.83
ADVANTAGE LIME & TRUCKING, LLC	HAULER	6,906.26
AFLAC	INSURANCE PREMIUM	287.76
AIR FILTER SALES	BUILDING SERVICES	230.45
AIR MACH INC.	SITE MAINTENANCE	1,839.00
AIRGAS, INC. DBA AIRGAS USA, LLC	EQUIPMENT FUEL	119.48
ANKENY SANITATION	WASTE/DROP OFF/CONTRACT EXPENS	358,942.08
ARAMARK UNIFORM SERVICES, INC.	RAGS/MATS/SUPPLIES	1,357.08
ASPEN WASTE SYSTEMS, INC.	CURBSIDE/DROP OFF/WASTE COLL	6,597.94
A-TEC RECYCLING, INC.	CONTRACT DISPOSAL	6,033.12
ATLANTIC BOTTLING COMPANY	OFFICE SUPPLIES	83.39
AUREON COMMUNICATIONS	TELEPHONE EXPENSE	9,629.66
BOMGAARS	PARTS/SMALL TOOLS/SUPPLIES	148.47
BONDURANT, CITY OF	UTILITIES	107.93
BRICK GENTRY P.C.	LEGAL FEES	10,224.24
BROTHERS CONSTRUCTION INC	SITE MAINTENANCE	24,388.00
BUSINESS PUBLICATIONS CORP.	DUES/SUBSCRIPTIONS	74.95
C & C MANUFACTURING, LLC	PARTS/LABOR	342.26
CAITLIN TIPPING	AMERICORP	90.00
CAMP TOWNSHIP FIRE DEPT. - HOST FEES	HOST FEES	10,527.71
CAPITAL CITY EQUIPMENT CO.	EQUIPMENT/PARTS/LABOR	4,518.01
CAROLINA SOFTWARE	COMPUTER SUPPLIES/MAINTENANCE	3,595.90
CENTRAL STATES WIRE PRODUCTS, INC	MRF SUPPLIES	21,363.82
CENTRAL UNITED LIFE INSURANCE	LIFE INSURANCE	152.22
CENTURY LINK	TELEPHONE EXPENSE	154.42
CERTIFIED POWER, INC	PARTS/LABOR	83.76
CFI TIRE SERVICE	TIRES	53,978.10
CHAMPLIN TIRE RECYCLING, INC	TIRE PROCESSING	7,708.96
CITY GARDENS, INC	SITE MAINTENANCE	1,537.00
CITY OF URBANDALE	MWA GRANT PROGRAM	138,052.20
CLEAN AIR AND WATER SYSTEMS, LLC	LEACHATE COLLECTION	1,750.00
CLEAN DES MOINES, INC.	JANITORIAL SERVICES	2,650.00
CLEAN EARTH SYSTEMS INC	CONTRACT DISPOSAL	2,876.60
CLIVE CHAMBER OF COMMERCE	DUES/SUBSCRIPTIONS	394.00
COMMONWEALTH ELECTRIC COMPANY	SITE MAINTENANCE	12,515.02
COMMUNICATION INNOVATORS INC	COMPUTER SUPPLIES/MAINTENANCE/	250.00
CONSTRUCTION & AGGREGATE PRODUCTS	LEACHATE MAINTENANCE/COLLECTIO	1,268.09
CPI TECHNOLOGIES, LLC	PHONE SYSTEM	75.00
CRYSTAL CLEAR	OFFICE SUPPLIES	120.41
DANIEL HAAG	TRAVEL REIMBURSEMENT	411.34
DAN'S OVERHEAD DOORS 4	BUILDING REPAIRS	2,207.84
DATASHIELD CORP	RECYCLING EXPENSE	70.02
DELTA INDUSTRIES, INC.	THIRD PARTY PARTS & LABOR	1,392.22
DENMAN & COMPANY, L.L.P.	PROFESSIONAL FEES	8,000.00
DES MOINES MOBILE WASH, INC	PREVENTIVE MAINTENANCE	5,265.18
DES MOINES REGISTER, THE	ADVERTISING	644.74
DES MOINES SOLID WASTE	YARD WASTE COLLECTION	140,749.95
DES MOINES WATER WORKS	UTILITIES	1,707.43
DEWEY FORD, INC.	VEHICLES/MAINTENANCE	1,150.05
DIAM PEST CONTROL	PEST CONTROL	123.00
DIAMOND OIL COMPANY	EQUIPMENT FUEL	2,482.42
DJ SERVICES LLC	SITE MAINTENANCE	425.00
DUKE AERIAL, INC.	MRF EQUIPMENT RENTAL	456.00
ELECTRONIC ENGINEERING CO.	PARTS	4,846.36
ELITE ELECTRIC & UTILITY CONTRACTORS	BLDG REPAIRS/SITE MAINTENANCE	903.60
EXCEL MECHANICAL CO., INC.	MRF	1,358.62
EXPRESS HOLDINGS LLC	BUILDING SERVICES	128.25
EXPRESS LAUNDRY	FLOOR MATS	295.60
EXPRESS TARP SERVICE	LITTER CONTROL	225.00
FASTENAL COMPANY	HEALTH/SAFETY	478.24
FERRELLGAS	UTILITIES/EQUIPMENT FUEL	31,505.45
FIRST CHOICE SERVICES / US COFFEE	OFFICE SUPPLIES	309.50

VENDOR NAME	SERVICE PROVIDED	AMOUNT
FLYNN WRIGHT	PUBLIC INFORMATION/PROMOTION	42,396.98
FORCE FITTERS LLC	EMPLOYEE UNIFORM	1,288.65
FREIGHTLINER OF DES MOINES, INC	PARTS	2,063.19
GARRY & CONNIE HOWE	CAN REDEMPTION	1,785.90
GRAINGER	PARTS/SMALL TOOLS/SUPPLIES	818.11
GRIMES, CITY OF	UTILITIES	632.19
GROUNDWATER & ENVIRONMENTAL SERVICE INC	CONSULTING	5,751.00
GRP & ASSOCIATES	CONTRACT DISPOSAL	457.00
HANIFEN CO. INC.	PARTS/LABOR	714.50
HAWKEYE BIN CLEANING	CART CLEANING	3,288.32
HDR ENGINEERING, INC.	ENGINEERING SERVICES	14,105.37
HEAVY HIGHWAY FRINGE BENEFIT ADMINISTRATION CO.	MEDICAL INSURANCE	585.00
HIRE QUALITY SOLUTIONS	TEMPORARY LABOR	355.10
HIRE QUEST, LLC	STAFFING	8,556.00
HOUSBY HEAVY EQUIPMENT	PARTS/LABOR/PREVENTIVE MAINT	11,651.00
HOUSBY MACK, INC.	PARTS/LABOR/PREVENTIVE MAINT	15,129.71
IMWCA	WC INSURANCE	25,221.00
INDEED, INC	ADVERTISING	5,370.80
INLAND TRUCK PARTS CO.	PARTS/LABOR/PREVENTIVE MAINT	58.80
INTERSTATE ALL BATTERY CENTER	OFFICE SUPPLIES	216.66
INTERSTATE BATTERY SYSTEM OF DES MOINES	PARTS	101.72
INTERSTATE POWER SYSTEMS	PARTS/LABOR/PREVENTIVE MAINT	260.16
IOWA COMMUNITIES ASSURANCE POOL ADMINISTRATORS	PREPAID INSURANCE	603.00
IOWA DES MOINES SUPPLY, INC.	JANITORIAL SUPPLIES	209.57
IOWA DNR	SWAP GRANT 21-G550-08	1,388.89
IOWA FIRE EQUIPMENT COMPANY	FIRE ALARM/INSPECTION	568.00
IOWA LABORERS' DISTRICT COUNCIL HEALTH & WELFARE FUND	MEDICAL INSURANCE	27,184.30
IOWA STAFFING INC	TEMPORARY LABOR	3,831.36
IPERS	EMPLOYER'S SHARE OF IPERS	84,296.22
J. A. KING & CO	SITE MAINTENANCE/PARTS	5,726.62
JOEL T BUCKLIN INC	PARTS	34.50
KABEL BUSINESS SERVICES	EMPLOYEE BENEFIT EXPENSE	16,672.89
KABEL BUSINESS SERVICES	SERVICE FEES	72.90
KERN, ARTHUR	MILEAGE/EXPENSES	206.25
KNAPP	SITE MAINTENANCE	891.50
KNAPP	MANAGEMENT FEE	2,213.50
LARRY'S WINDOW SERVICE, INC.	BUILDING SERVICES	588.00
LUBE-TECH & PARTNERS, LLC	EQUIPMENT FUEL	19,995.94
M.A. MORTENSON COMPANY	REFUND	4,727.10
MARTIN MARIETTA MATERIALS	SITE MAINTENANCE	3,776.46
MATERIAL HANDLING INNOVATIONS	HOIST/CRANE INSPECTION	1,135.28
MCCLOUD & CO, INC	PEST CONTROL	150.10
MENARDS-ALTOONA	SUPPLIES	204.47
MENARDS-CLIVE	SUPPLIES	49.79
MENARDS-GRIMES	SUPPLIES	654.62
MHC KENWORTH - DES MOINES	PARTS/LABOR/PREVENTIVE MAINT	4,972.26
MIA DEAN	AMERICORP	45.00
MID IOWA OCCUPATIONAL TESTING	PRE-EMPLOYMENT	150.00
MIDAMERICAN ENERGY	UTILITIES	28,084.76
MIDLAND POWER COOPERATIVE	UTILITIES	1,075.63
MIDWEST AUTO. FIRE SPRINKLER CO.	BUILDING REPAIRS	5,070.90
MIDWEST WHEEL COMPANIES	PARTS	3,729.15
MILLERS HARDWARE	SUPPLIES	1.98
MMC CONTRACTORS IOWA, INC.	BLDG REPAIRS/SITE MAINTENANCE	4,545.43
MOTOR PARTS WAREHOUSE, INC	PARTS/SMALL TOOLS/SUPPLIES	543.23
MURPHY TRACTOR & EQUIPMENT CO.	PREVENTIVE MAINTENANCE	5,029.90
NAPA DISTRIBUTION CENTER	PARTS/SMALL TOOLS/SUPPLIES	1,751.37
NATIONWIDE OFFICE CLEANERS LLC	JANITORIAL SERVICES	1,640.08
NORWALK CHAMBER OF COMMERCE	DUES/SUBSCRIPTION/FEE	300.00
O'HALLORAN INTERNATIONAL, INC.	PARTS/LABOR/PREV MAINT	322.42
ONE SOURCE	BACKGROUND CHECKS	180.30
O'REILLY AUTO PARTS	PARTS/SMALL TOOLS/SUPPLIES	1,004.95
OTIS	ELEVATOR MAINTENANCE	393.75
PAYLOCITY	PROCESSING FEE	2,139.50
PER MAR	SECURITY	220.00
PETERBILT OF DES MOINES	PARTS/LABOR/PREVENTIVE MAINT	700.74
PETERSON CONTRACTORS, INC.	CONTRACTED FLY ASH HAULER	3,298.00
PFM FINANCIAL ADVISORS LLC	MRF FINANCING	20,000.00
PLEASANT HILL CHAMBER OF COMMERCE	DUES & SUBSCRIPTIONS	620.00
POMP'S TIRE SERVICE, INC.	TIRE/TRACK REPAIRS	3.00

VENDOR NAME	SERVICE PROVIDED	AMOUNT
PRAXAIR DISTRIBUTION INC.	WELDING SUPPLIES	260.82
PROSPERITY JANITORIAL	JANITORIAL SERVICES	3,391.68
QPS EMPLOYMENT GROUP, INC	STAFFING	8,555.45
QUICK OIL CO.	EQUIPMENT FUEL	131,858.09
RELIANCE STANDARD LIFE	INSURANCE PREMIUM	4,628.03
RESULTS GROUP LLC	CONSULTING/PROF SERVICE/DUES	7,400.00
ROYAL PALM MARKETING	PUBLIC INFORMATION/PROMOTION	700.00
RSM US LLP	CONSULTING/PROF SERVICE/DUES	9,855.65
RSM US PRODUCT SALES LLC	COMPUTER SUPPLIES/MAINT/FEES	2,218.20
SECURITY EQUIPMENT	REPAIR SERVICES	3,508.00
SENECA COMPANIES	LEACHATE COLLECTION	2,126.63
SHANA CARREON	EMPLOYEE REIMBURSEMENT	18.18
SIERRA INTERNATIONAL MACHINERY LLC	PARTS	996.54
SINK PAPER & PACKAGING	YARD BAG STORAGE/DISTRIBUTION	154.09
SMITH'S SEWER SERVICE INC.	SITE MAINTENANCE	182.00
SOCIAL SECURITY ADMINISTRATION	EMPLOYER'S SHARE OF FICA	45,696.35
SOIL CONTROL LAB	ENVIRONMENTAL MONITORING	349.00
SOUTHEAST POLK COMM SCHOOL-HOST	HOST FEES	21,055.40
SPINUTECH	WEBSITE/SOCIAL MEDIA	1,506.25
STENSLAND SOD	SITE MAINTENANCE	4,013.75
SUMMIT COMPANIES	FIRE EXTINGUISHER	935.30
THE RESERVE NETWORK, INC.	TEMPORARY LABOR	5,400.00
TOMPKINS INDUSTRIES, INC.	PARTS	717.30
TREASURER STATE OF IOWA	SALES TAX	15,821.10
ULINE	OFFICE SUPPLIES	1,480.30
UPKEEP TECHNOLOGIES, INC.	DUES & SUBSCRIPTIONS	2,189.59
URBANDALE CHAMBER OF COMMERCE	DUES & SUBSCRIPTIONS	525.00
VALLEY ENVIRONMENTAL SERVICES	CONTRACT DISPOSAL	128.11
VAN WALL EQUIPMENT	PARTS/LABOR/PREVENTIVE MAINT	425.85
VANDER HAAG'S INC.	PARTS	889.29
VANTAGEPOINT TRANSFER AGENTS	EMPLOYER'S SHARE DEFERRED COMPENSATION	7,907.73
VERIZON WIRELESS	COMPUTER SUPPLIES/MAINTENANCE	1,374.54
VERMEER SALES & SERVICE INC.	PARTS	989.85
WASTE MANAGEMENT OF IOWA	CURBSIDE/DROP OFF/WASTE COLL	932,577.05
WASTE SOLUTIONS OF IOWA	BUILDING SERVICES	1,000.00
WEST BANK	CREDIT CARD PAYMENT FOR MISC OFFICE AND TRAV	16,199.22
WEST BANK	SERVICE FEES	16.00
WEST DES MOINES CHAMBER OF COMMERCE	DUES/SUBSCRIPTIONS	525.00
WEX	FUEL	3,016.60
WRIGHT COUNTY ENGINEER'S OFFICE	SITE PERMITS	400.00
XENIA RURAL WATER DISTRICT	UTILITIES	130.20
ZIEGLER, INC.	PART/LABOR/PREV MAINT/SUBSCRIP	784,986.51
Grand Total		3,330,921.20

The MWA Executive Director and the Deputy Director certify that the above MWA bills paid are properly due and have been made in accordance with the operating and expenditure processes established by MWA.


 Michael McCoy, Executive Director


 Leslie Ilbeck, Deputy Director

**Metro Waste Authority Board
Monthly Board Meeting
February 15, 2023
Consent Agenda Item 13**

ITEM:

Approval to Hire Heavy Equipment Operator, Medium Equipment Operator, and Light Utility at Metro Park East

SUMMARY:

The FY23/24 budget, approved in January, included four new positions at Metro Park East. Staff is requesting to post three of these positions, Heavy Equipment Operator, Medium Equipment Operator, and Light Utility, early.

DISCUSSION POINTS:

The need for an additional Heavy Equipment Operator, two Medium Equipment Operators, and a Light Utility were anticipated during the preparation of the FY23/24 budget. However, there is accelerated need to fill the positions.

Staff is requesting to post the three positions now, with anticipated start dates in late Spring.

STAFF RECOMMENDATION:

Staff recommends approval to hire for the three positions outlined ahead of FY23/24.

BUDGET REQUIREMENTS:

Funds are available in the FY22/23 budget due to vacancies in the previously approved positions of Site Engineer and Transfer Station Driver.

CONTACT:

Leslie Irlbeck, deputy director, 515.323.6501

**Metro Waste Authority Board
Monthly Board Meeting
February 15, 2023
Consent Agenda Item 14**

ITEM:

Approval to Extend Compost It! Yard Waste Bag Warehousing and Delivery Agreement

SUMMARY:

This extension extends the Compost It! Yard Waste Bag Warehousing and Delivery Agreement one year to December 31, 2023.

DISCUSSION POINTS:

This is the 10th annual extension to the 2012 Compost It! Yard Waste Bag Storage and Delivery Agreement. Sink Paper and Packaging of Urbandale performs to contract specifications.

Year-to-year, storage and delivery fees are based on a diesel fuel index. Price of delivery per case will increase to \$2.89. In addition, MWA will pay Company a fuel surcharge of 1.5% for every \$.25 raise in fuel prices over \$3.613. The surcharge will be assessed weekly and adjust up or down depending upon the price of diesel fuel.

STAFF RECOMMENDATION:

Recommend approval

HISTORY/PROJECT ANALYSIS:

Metro Waste Authority contracts for the storage and delivery of yard waste bags to local retailers. The contract was secured through a competitive bidding process.

BUDGET REQUIREMENTS:

The cost of storage and delivery of bags is a budgeted item in the FY22/23 budget.

ATTACHMENTS:

- 10th Extension Agreement for Warehousing and Delivery of Compost It! Yard Waste Bags

CONTACTS:

Leslie Irlbeck, deputy director, 515.323.6501

**TENTH EXTENSION OF
METRO WASTE AUTHORITY AGREEMENT FOR WAREHOUSING
AND DELIVERY OF COMPOST IT! YARD WASTE BAGS**

This TENTH EXTENSION OF METRO WASTE AUTHORITY AGREEMENT FOR WAREHOUSING AND DELIVERY OF COMPOST IT! YARD WASTE BAGS (this "Tenth Extension Agreement") is entered into this 3 day of February, 2023, by and between Metro Waste Authority, a joint powers entity organized pursuant to Chapter 28E of the Iowa Code ("MWA"), and Sink Paper & Packaging Co., an Iowa corporation ("Company").

RECITALS

- A. On or around July 1, 2012, MWA and Company entered into that certain Metro Waste Authority Agreement for Warehousing and Delivery of Compost III Yard Waste Bags (the "Original Agreement").
- B. On or around July 1, 2013, Company and MWA entered into that certain Extension and Amendment of Metro Waste Authority Agreement for Warehousing and Delivery of Compost It! Yard Waste Bags (the "First Extension Agreement"), whereby the parties agreed to (i) extend the term of the Original Agreement and (ii) amend the Original Agreement with respect to the price of yard waste bag cases. The other extension agreements were entered under the same terms.
- C. Pursuant to Paragraph 1 of the First Extension Agreement, the term of the Original Agreement ended on June 30, 2014.
- D. Pursuant to Section VI of the Original Agreement, the Original Agreement may be extended from year to year upon mutual agreement of the parties.
- E. Both MWA and Company desire to extend the term of the Original Agreement, pursuant to the terms set forth herein.

AGREEMENT

In consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. Extension of Original Agreement. MWA and Company hereby agree that the Original Agreement shall be extended through December 31, 2023, on and subject to the same terms and conditions as set forth in the Original Agreement, as amended.
2. Compensation Will Increase. MWA and Company hereby agree that based on Section V. COMPENSATION, as amended, the cost per case will increase. MWA will pay to Company a fee of \$2.89 per case for all yard waste bag cases distributed by Company to MWA retailers as full compensation for all services provided by Company under

this contract. The sole exception to this fee structure is the special fee paid for Rush Orders, as defined in Section III. For Rush Orders, MWA will pay Company a special fee of \$35 per Rush Order.

In addition, MWA agrees to pay Company a 1.5% fuel surcharge (*i.e.*, an increase to the cost of the per case bag fee) for every \$.25 raise in fuel prices over \$3.613. The surcharge will be assessed weekly and adjusted up or down depending upon the then price of diesel fuel based on the US On-Highway Diesel fuel price.

3. Original Agreement Except as amended, the Original Agreement and the terms of it shall continue in full force and effect. In the event of a conflict between the provisions of the Original Agreement, and the amendments, the provisions of this Extension Agreement shall prevail.
4. Counterparts. This Extension Agreement may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.
5. Severability If any provision of this Extension Agreement is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision entered into, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall any such illegality or invalidity affect any legal or valid application thereof, and each such provision shall be deemed to be effective in the manner and to the full extent permitted by law.
6. Governing law. The Extension Agreements and the Original Agreement shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK; SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, we, the undersigned, by our duly authorized agents, affix our signatures as of the date first written above.

MWA:

By: _____

Michael McCoy, Executive Director

Sink Paper & Packaging Co.:

By:  _____

Print Name: JAY KRUSENSTJERNA

**Metro Waste Authority Board
Monthly Board Meeting
February 15, 2023
Agenda Item 15**

ITEM:

Approval to Replace Metro Central Transfer Station Scales

SUMMARY:

After recent scale service and inspection, it was determined the current decking of both the inbound and lower tunnel scales are unfit for duty and could fail. Replacement of scales is currently budgeted in the Capital Equipment Fund for FY22/23 and 23/24.

Inbound Scale Bid: Cross Precision Measurement: Mettler Toledo VTS 231 Steel Deck Truck Scale purchase, foundation repair construction, installation, and calibration - \$108,656.32

Tunnel Scale Bid: Cross Precision Measurement: Mettler Toledo Truck Scale 7560SD Multi Deck PDX with custom side rails - \$146,637.72

DISCUSSION POINTS:

- After 2022 scale services and inspections, it was determined that the current decking of inbound and tunnel scales are both unfit for duty and could fail.
- Current inbound and tunnel scales are greater than 10 years old and typical scale life is considered to be 10 years of service.
- Mettler Toledo is the current brand and model that works with the existing concrete foundation construction.
- Replacement with Mettler Toledo scale by Cross Precision Measurement comes with a 10 year “No Risk” guarantee and reflects a “Total Cost of Ownership” for ten years. The “No Risk” guarantee covers all parts, labor, travel time and mileage associated with non-abuse related failure to the scale weighbridge, load receivers, power cells, load cell cables and the weighing terminal

STAFF RECOMMENDATION:

Staff recommends approval to replace the inbound and tunnel truck scales and related accessories and installation at Metro Central Transfer Station by Cross Precision Measurement Professionals with Mettler Toledo VTS 231 and 7560SD Truck Scales.

BUDGET REQUIREMENTS:

The FY22/23 Capital Expenditures budget includes scale replacements at Metro Central Transfer Station (\$75,000) and Metro Park East Landfill (\$140,000), in addition to \$40,000 miscellaneous. Staff recommends reallocating the budgeted dollars for the MPE scale this fiscal year so both scales can be replaced at MCTS. Funds are budgeted in FY23/24 for an additional scale replacement and can be utilized for needs at MPE.

ATTACHMENTS:

- Bid Inbound Scale: Cross Precision
- Tunnel Scale: Cross Precision

CONTACT:

Michael McCoy, executive director, 515.323.6523

Proposal for New Truck Scale

Metro Central Transfer

ATTENTION
Brian Wambold

DATE
January, 25th, 2023
(Proposal expires 2-28-23)

PROPOSED BY
Matt Reif | Mattreif@crossco.com | (515)491-0096

Application Background:

Metro Central Transfer is in need of a 40 X 10 Steel Deck Truck Scale to weigh Trucks at their Des Moines, IA Location.

Our Solution:

Cross Precision Measurement is proposing a Mettler Toledo VTS 231 Steel Deck Truck Scale.



Cross Precision Measurement would like to thank you for this opportunity to submit this proposal. With our location in Des Moines, IA we are closely located to be able to provide Metro Transfer Central with World Class Customer Service, combined with a quick response time, and expert technical scales training. We look forward to your favorable approval.

Matt Reif

Product Sales

Cell: 1515-491-0096

E-Mail: Matt.Reif@crossco.com

Mettler Toldeo VTS 231 Steel Deck Truck Scale

Equipment:

Qty. (1) Mettler Toledo Model VTS 40' X 10' Steel Deck Truck Scale.....\$71,306.32

- 100' PDX Homerun cable
- Mettler Toledo Model IND780 Desktop Instrument
- (6) PDX load cells

Foundation Repair Construction:

Qty. (1) Foundation Repair Construction..... \$29,850.00

- Removal of old scale
- Use of outside vendor to cut and remove piers and NW approach
- Form and pour new NW approach and pier repairs
- Set scale decks
- Customer is responsible for installation of conduit from scale, to scale house
- Rental of Crane (Optional -\$5,000.00) included in the price

Installation & Calibration

Qty. (1) Calibration of all new equipment..... \$3,000.00

- Wire test and calibration of scale
- Placing in Service with the State of IA
- Start up and Operator Training
- Mettler Toledo Authorized Installation Personnel

Delivery

Qty. (1) Vehicle Scale and Equipment Delivery.....\$4,500.00

- Scale Delivery via 3rd Party Flatbed
- Applicable Shipping Permits
- Current Lead time: **approx. 10 -12 Weeks from Receipt of deposit**

Total Investment Before Taxes.....\$108,656.32

Includes 10 year no questions asked guarantee please see below

Maintenance & Warranty:**Preventive Maintenance Agreement – Required TBD*per service provided quote***** Two Total Service Inspections per Year**

- Complete Visual Inspection
- Bumper Adjustment and Maintenance
- All Wiring Checked and Connections Tightened
- Indicator Checked for Full Operation
- Complete Section and Accuracy Test with Necessary Adjustments
- One page inspection report

Our Preventive Maintenance Agreement coupled with the Mettler Toledo Five (10) Year “NO RISK” Guarantee reflects a “TOTAL COST OF OWNERSHIP” for these scales for Five years. The scale platforms and terminal are covered for Ten Years after the scale is placed into service. No questions asked. The “NO RISK” Guarantee provided by Mettler Toledo covers all parts, labor, travel time and mileage associated with non-abuse related failure to the scale weighbridge, load receivers, power cells, load cell cables and the Weighing Terminal. No deductibles apply. It is 100% coverage for the length of the Guarantee. NO Peripherals are covered under the Guarantee

Most other Manufacturer’s warranties will cover parts and labor for a period of 90 days after the date of installation. After this “installation warranty”, labor, travel time and mileage charges are NOT included and only parts are covered for the remaining period.

Customer Responsibilities:

- Customer is responsible for all conduit from Scale, to Scale House
- All excavated material to be disposed of at customer’s site.
- The customer will provide 115 V.A.C. power service for use by Cross Precision Measurement’s Contractor while constructing the foundation and/or installing the scale.
- The above listed pricing is based on excavating in virgin soil or dirt. Any removal of concrete, soil cement, asphalt, etc.... will be an additional fee unless previously noted.

Standard Terms of Agreement

Terms and Conditions: This proposal includes agreement to Cross Precision Measurement’s Standard Terms and Conditions found in the attached Exhibit A section of this document.

Payment Terms:

- 30% deposit of the total quoted project cost is due at the time of order.
- Equipment balance is due upon shipment from factory.
- Construction balance is due upon completion.

- Final Balance is due upon placing in service

Customer Approval:

Ship To: _____

Bill To: _____

Address: _____

Address: _____

Approved by (print): _____

Signature: _____

Date: _____

PO # (if using one): _____

Exhibit A: Standard Terms & Conditions

Performance

- Foundation will be constructed in accordance with drawings furnished by scale manufacturer.
- Construction to begin as soon as practical after receipt of purchase order and layout of area or as agreed upon by Cross Precision Measurement and the Purchaser.
- This proposal is based upon the performance of job site work during our regular working days and regular working hours unless otherwise noted.
- If overtime work is performed for any reason other than make-up for delays in progress due to fault on our part, Purchaser agrees to reimburse Cross Precision Measurement at the applicable overtime labor rates for that time.
- This proposal is based on non-winter rates. Winter rates may apply

Access

- This proposal is based upon free and unobstructed access to the site and with all electrical power and water necessary for our use in performing the work provided by Cross Precision Measurement at the site.
- If delays are experienced by Cross Precision Measurement in the course of the work, because of any lack, neglect, or failure of Purchaser or Purchaser's contractors (other than those Contracted by Cross Precision Measurement directly) to meet their obligations, Purchaser agrees to pay Cross Precision Measurement for expenses incurred as a result of these delays.
- A man lift, if required for safe installation of peripherals, is to be supplied by others.

Concrete and Forms (IF APPLICABLE)

- All necessary concrete and reinforcing for walls and footings, as well as, concrete for deck and corrugated metal forms for deck, will be provided unless otherwise specified in this quotation.
- All forms and miscellaneous lumber will be supplied by Cross Precision Measurement, and will remain property of Cross Precision Measurement.
- A drain will be provided (if applicable) through wall or floor of pit for connection to sump pump.
- Laying of additional tile or connection to sewer, etc. is the responsibility of others.
- Others supply sump pump unless otherwise specified.
- Price does not include (unless specified) any removal or replacement of existing asphalt or concrete.

Soil Conditions and Removal (IF APPLICABLE)

- Removal of previous foundations, or rock formations and relocation of existing utilities will be considered extra work unless otherwise noted.
- Saw cutting and demolition of existing paving materials, pre-grading of site and final grading, and repair of paving courses will not be included unless noted and discussed.
- Price is based on firm soil conditions with a minimum soil bearing (see checklist).
- If other conditions are encountered, there will be an extra charge.
- The purchaser must provide any testing to determine soil capacity.
- If additional fill, additional depth, pilings or other soil preparations must be performed to obtain adequate soil bearing, it will be at the expense of others.

Backfill (IF APPLICABLE)

- This proposal is based upon use of backfill (if done by Cross Precision Measurement) from earth removed during excavation.
- If this earth is not suitable, or if the purchaser for any reason requires other backfill, purchaser will at his own expense, procure the necessary fill material and deliver to the job site.
- The purchaser will pay for any transportation of soil more than 50 yards from job site.
- Backfill to scale walls does not include any tamping or compacting of earth.

- As much back filling as possible will be done by the crew while at the job site.
- If settling occurs after crew has completed job, it will be the Purchaser's responsibility to provide additional backfilling.
- Purchaser will be responsible at his own risk and expense to provide shoring of any structures, roadways, railroad tracks, etc., which may be endangered by the excavation.
- Cross Precision Measurement assumes no responsibility for dangers occurring as a result of failure to adequately protect the same.

Labor

- Price includes all necessary labor for construction of foundation and installation of scale, including traveling and expenses.
- Unloading of the scale is included.
- Upon delivery of scale at job site, purchaser shall suitably protect equipment and make it accessible for installation by Cross Precision Measurement at his own risk and expense.
- Price is based upon use of nonunion field labor.
- If use of union labor is necessary, purchaser shall reimburse the extra cost to Cross Precision Measurement.

Completion and Delays

- Any time estimate is not a guarantee of completion date and is subject to revision without liability to Cross Precision Measurement.
- If it becomes necessary in our judgment to adjust this completion due to production or construction material shortages or for the purpose of orderly reconciliation or conflicts in manufacturing, or job site work scheduling or for other reasons, we may do so without liability.
- It is also understood that we shall not be responsible for any delay or default by reason or causes beyond our control, including, but not limited to acts of God, acts of public enemy, acts of federal, state, or local government in their various capacities, fires, floods, inclement weather, epidemics, quarantine restriction, strikes, lockouts, embargoes, car shortage, or delays of subcontractors or supplies due to such causes, or by reason of underground soil conditions or destruction.
- Cross Precision Measurement reserves the right to alter prices as a result of any of these conditions.

Utilities

- The Purchaser will provide 115 V.A.C. power service for use by Cross Precision Measurement's Contractor while constructing the foundation and/or installing the scale.
- Buyer will bear any utility costs while on job site.
- Security provisions must be made for all switches, outlets and valves to prevent use by unauthorized personnel.
- When a full electronic scale or mechanical levers with electronic controls are to be installed, it will be the purchaser's responsibility to provide a "clean" regulated 120 V.A.C. +/- 10%, single phase, 60 Hz, at the point of instrument location. It shall be a separate line with no other load, no more than 3 ohms resistance to true ground, and no more than 0.1 V.A.C. between ground and neutral.
- No conduit is included unless otherwise specified, however, a stub-out nipple will be provided (if applicable) through the foundation for connection of the home run conduit.

Permits, Insurance, and Taxes

- Cross Precision Measurement carries adequate property damage and Workman's Compensation insurance to cover activities while working on-site.
- Purchaser shall be responsible for obtaining and paying for necessary building permits.
- Any bonds, city, state or federal taxes must be added to the quoted price.
- Cross Precision Measurement will furnish all necessary bonds required to operate in the state where the scale is to be located.

Proposal for New Truck Scale

Metro Central Transfer

ATTENTION
Brian Wambold

DATE
Feb, 8th, 2023
(Proposal expires 2-28-23)

PROPOSED BY
Matt Reif | mattreif@crossco.com | (515)491-0096

Application Background:

Metro Central Transfer is in need of a 7560 Steel Deck Truck Scale to weigh Trucks at their Des Moines, IA Location.

Our Solution:

Cross Precision Measurement is proposing a Mettler Toledo 7560 Steel Deck Truck Scale.



Cross Precision Measurement would like to thank you for this opportunity to submit this proposal. With our location in Des Moines, IA we are closely located to be able to provide Metro Transfer Central with World Class Customer Service, combined with a quick response time, and expert technical scales training. We look forward to your favorable approval.

Matt Reif

Product Sales

Cell: 1515-491-0096

E-Mail: matt.reif@crossco.com

Mettler Toledo 7560 Steel Deck Truck Scale

Equipment:

Qty. (1) Mettler Toledo Model 7560 Multi Deck Steel Deck Truck Scale.....\$102,037.72

- 65' PDX Homerun cable
- Mettler Toledo Model IND780 Desktop Instrument
- (12) PDX load cells
- (2) PDX load cell interconnect cables
- (11) PDX load cell cables

Removal, Installation and Calibration

Qty. (1) Calibration of all new equipment..... \$39,600.00

- This proposal does not include the cost of the removal of the old scale decks at this time. Waiting on response from crane company for cost. Customer can remove the old scale decks themselves after we have removed the load cells and cables.
- Removal of all cables, load cells, and old indicator.
- Custom side rails installed
- Rental of equipment to set scales and custom side rails.
- Installation of new scale decks
- Wire test and calibration of scale
- Placing in Service with the State of IA
- Start up and Operator Training
- Mettler Toledo Authorized Installation Personnel

Delivery

Qty. (1) Vehicle Scale and Equipment Delivery..... \$5,000.00

- Scale Delivery via 3rd Party Flatbed
- Applicable Shipping Permits
- Current Lead time: **approx. 10 -12 Weeks from Receipt of deposit**

Total Investment Before Taxes.....\$146,637.72

Includes 10 year no questions asked guarantee please see below

Maintenance & Warranty:**Preventive Maintenance Agreement – Required TBD*per service provided quote***** Two Total Service Inspections per Year**

- Complete Visual Inspection
- Bumper Adjustment and Maintenance
- All Wiring Checked and Connections Tightened
- Indicator Checked for Full Operation
- Complete Section and Accuracy Test with Necessary Adjustments
- One page inspection report

Our Preventive Maintenance Agreement coupled with the Mettler Toledo Five (10) Year “NO RISK” Guarantee reflects a “TOTAL COST OF OWNERSHIP” for these scales for 10 years. The scale platforms and terminal are covered for Five Years after the scale is placed into service. No questions asked. The “NO RISK” Guarantee provided by Mettler Toledo covers all parts, labor, travel time and mileage associated with non-abuse related failure to the scale weighbridge, load receivers, power cells, load cell cables and the Weighing Terminal. No deductibles apply. It is 100% coverage for the length of the Guarantee. NO Peripherals are covered under the Guarantee

Most other Manufacturer’s warranties will cover parts and labor for a period of 90 days after the date of installation. After this “installation warranty”, labor, travel time and mileage charges are NOT included and only parts are covered for the remaining period.

Customer Responsibilities:

- Customer is responsible for all conduit from Scale, to Scale House
- Customer is responsible for disposal of old scale
- All excavated material to be disposed of at customer's site.
- The customer will provide 115 V.A.C. power service for use by Cross Precision Measurement's Contractor while constructing the foundation and/or installing the scale.
- The above listed pricing is based on excavating in virgin soil or dirt. Any removal of concrete, soil cement, asphalt, etc.... will be an additional fee unless previously noted.

Standard Terms of Agreement

Terms and Conditions: This proposal includes agreement to Cross Precision Measurement's Standard Terms and Conditions found in the attached Exhibit A section of this document.

Payment Terms:

- 30% deposit of the total quoted project cost is due at the time of order.
- Equipment balance is due upon shipment from factory.
- Final Balance is due upon placing in service

Customer Approval:

Ship To: _____

Bill To: _____

Address: _____

Address: _____

Approved by (print): _____

Signature: _____ Date: _____

PO # (if using one): _____

Exhibit A: Standard Terms & Conditions

Performance

- Foundation will be constructed in accordance with drawings furnished by scale manufacturer.
- Construction to begin as soon as practical after receipt of purchase order and layout of area or as agreed upon by Cross Precision Measurement and the Purchaser.
- This proposal is based upon the performance of job site work during our regular working days and regular working hours unless otherwise noted.
- If overtime work is performed for any reason other than make-up for delays in progress due to fault on our part, Purchaser agrees to reimburse Cross Precision Measurement at the applicable overtime labor rates for that time.
- This proposal is based on non-winter rates. Winter rates may apply

Access

- This proposal is based upon free and unobstructed access to the site and with all electrical power and water necessary for our use in performing the work provided by Cross Precision Measurement at the site.
- If delays are experienced by Cross Precision Measurement in the course of the work, because of any lack, neglect, or failure of Purchaser or Purchaser's contractors (other than those Contracted by Cross Precision Measurement directly) to meet their obligations, Purchaser agrees to pay Cross Precision Measurement for expenses incurred as a result of these delays.
- A man lift, if required for safe installation of peripherals, is to be supplied by others.

Concrete and Forms (IF APPLICABLE)

- All necessary concrete and reinforcing for walls and footings, as well as, concrete for deck and corrugated metal forms for deck, will be provided unless otherwise specified in this quotation.
- All forms and miscellaneous lumber will be supplied by Cross Precision Measurement, and will remain property of Cross Precision Measurement.
- A drain will be provided (if applicable) through wall or floor of pit for connection to sump pump.
- Laying of additional tile or connection to sewer, etc. is the responsibility of others.
- Others supply sump pump unless otherwise specified.
- Price does not include (unless specified) any removal or replacement of existing asphalt or concrete.

Soil Conditions and Removal (IF APPLICABLE)

- Removal of previous foundations, or rock formations and relocation of existing utilities will be considered extra work unless otherwise noted.
- Saw cutting and demolition of existing paving materials, pre-grading of site and final grading, and repair of paving courses will not be included unless noted and discussed.
- Price is based on firm soil conditions with a minimum soil bearing (see checklist).
- If other conditions are encountered, there will be an extra charge.
- The purchaser must provide any testing to determine soil capacity.
- If additional fill, additional depth, pilings or other soil preparations must be performed to obtain adequate soil bearing, it will be at the expense of others.

Backfill (IF APPLICABLE)

- This proposal is based upon use of backfill (if done by Cross Precision Measurement) from earth removed during excavation.
- If this earth is not suitable, or if the purchaser for any reason requires other backfill, purchaser will at his own expense, procure the necessary fill material and deliver to the job site.
- The purchaser will pay for any transportation of soil more than 50 yards from job site.
- Backfill to scale walls does not include any tamping or compacting of earth.

- As much back filling as possible will be done by the crew while at the job site.
- If settling occurs after crew has completed job, it will be the Purchaser's responsibility to provide additional backfilling.
- Purchaser will be responsible at his own risk and expense to provide shoring of any structures, roadways, railroad tracks, etc., which may be endangered by the excavation.
- Cross Precision Measurement assumes no responsibility for dangers occurring as a result of failure to adequately protect the same.

Labor

- Price includes all necessary labor for construction of foundation and installation of scale, including traveling and expenses.
- Unloading of the scale is included.
- Upon delivery of scale at job site, purchaser shall suitably protect equipment and make it accessible for installation by Cross Precision Measurement at his own risk and expense.
- Price is based upon use of nonunion field labor.
- If use of union labor is necessary, purchaser shall reimburse the extra cost to Cross Precision Measurement.

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